

**PowerSchool Parent Portal Login Directions**

Welcome to the 2023-24 school year. This document will walk you through the creation of your Parent Portal account. You must complete this process using a web browser, prior to using the mobile application.

To access the Parent Portal please follow this link:

<https://ps.lc-ps.misd.net/public/home.html>

The following are the screen shots and the information required to access your child's information the first time.

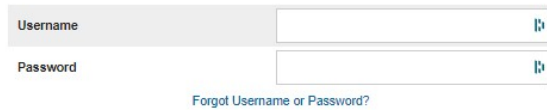
1. Click on forgot username or password.



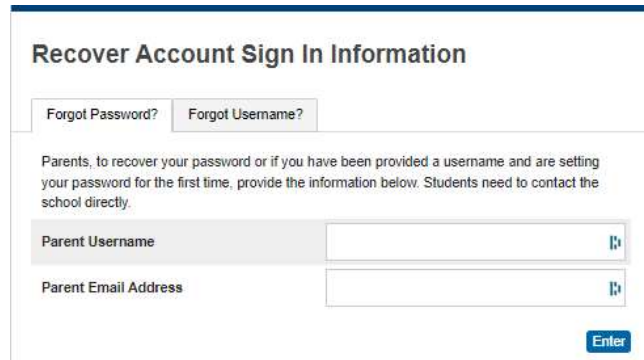
2. Username is the email you provided you child's school.

Parent Email Address enter the same email as

**Parent Sign In**



Parent Sign In form with fields for Username and Password. Below the fields is a link: "Forgot Username or Password?"



Recover Account Sign In Information form. It has tabs for "Forgot Password?" and "Forgot Username?". Below the tabs is a paragraph: "Parents, to recover your password or if you have been provided a username and are setting your password for the first time, provide the information below. Students need to contact the school directly." There are two input fields: "Parent Username" and "Parent Email Address". An "Enter" button is at the bottom right.

3. You will receive an email with a link to setup your password. **It might be in your junk/spam folder if not in your inbox.**



4. Follow the link to create your password.

The password must be 8 characters in length. REMINDER: Username is your email address.

PowerSchool Password Reset Request Inbox x

LCPS Message

You recently requested a new password.

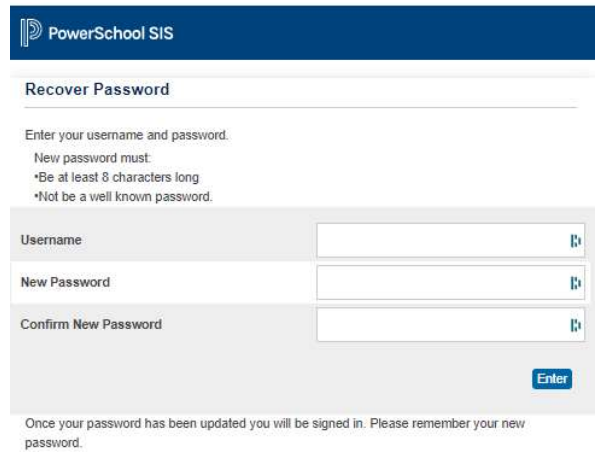
To reset your password, visit the link below. This link is valid for only 24 hours.

[https://ps.lc-ps.misd.net/public/recover\\_password.html?token=byw6ohr1Miu68mfFu1E180080e875](https://ps.lc-ps.misd.net/public/recover_password.html?token=byw6ohr1Miu68mfFu1E180080e875)

If clicking the link above does not work, copy and paste the web site address in a new browser window instead.

If you have forgotten your username, click the "Having Trouble Signing In?" link on the sign in page and follow

Note: Replies to this message are not monitored or answered.



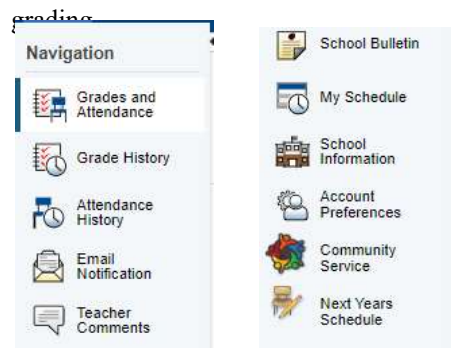
PowerSchool SIS Recover Password form. It has a header "PowerSchool SIS" and a sub-header "Recover Password". Below is a paragraph: "Enter your username and password. New password must: •Be at least 8 characters long •Not be a well known password." There are three input fields: "Username", "New Password", and "Confirm New Password". An "Enter" button is at the bottom right.

Once your password has been updated you will be signed in. Please remember your new password.


# Accessing Parent Portal

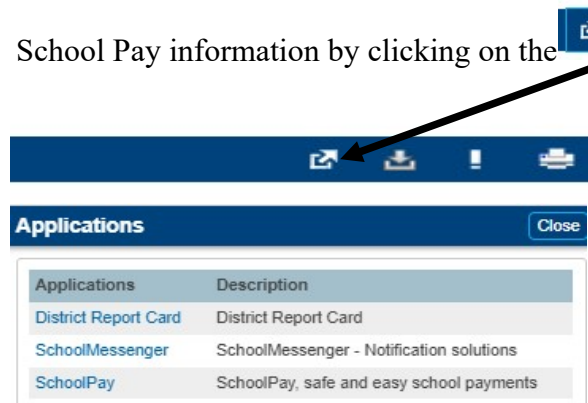
From the left menu you can navigate to your selection.

**Note:** Elementary parents will not see grades as they use standards-based




In the upper right-hand corner just under your name is where you will access your child's report card (grades 6-12 only), School Messenger and

School Pay information by clicking on the 



# Accessing School Pay

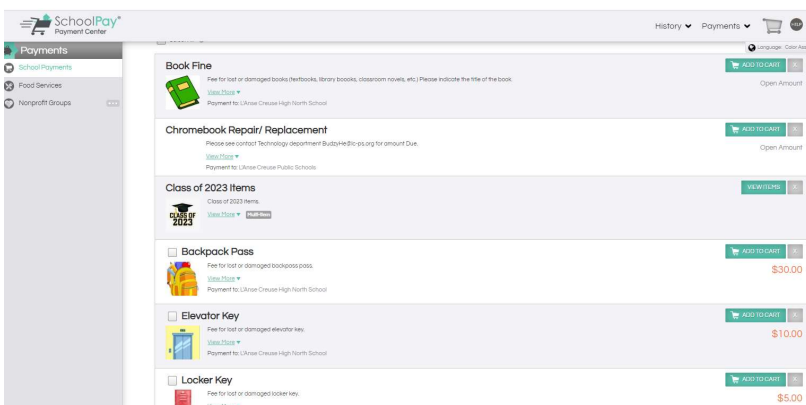
The first time you access SchoolPay you will need to register your account that will connect you to your students PowerSchool information. The link is found in the upper right corner using the 




Fill in all the fields and click continue. First time accessing School Pay ONLY

The 'Create an Account' form includes the following fields: E-mail Address \* (with a red error message 'Email is not valid'), Confirm E-mail \*, First Name \*, Last Name \*, Address \*, Address Line 2, City, Select State, Postal Code, Select Country, and Phone \*. A 'Continue' button is at the bottom right.


School Pay dashboard, choose item(s) you wish to pay.



Click on add to cart the item  You can then check out, or add and continue shopping.

Add to Cart Item amount: \$30.00

**Backpack Pass**



Payment to: L'Anse Creuse High North School  
Item Amount: \$30.00 [+ Additional Fees](#)







Purchase for:

[← Add and Continue Shopping](#) [Check Out ▶](#)

Once you have chosen all items click checkout.

Cart Language: Color Assistance: Off

1 2 3

 <b>Backpack Pass</b> To: L'Anse Creuse High North School For: L'Anse Creuse High North School Quantity: 1	<b>\$30.00</b>	 
 <b>National Art Honor Society Membership Fee</b> To: L'Anse Creuse High North School For: L'Anse Creuse High North School Quantity: 1	<b>\$7.00</b>	 

**Total: \$38.29**





[Empty Cart](#) [+ ADD MORE ITEMS](#) [BILLING ▶](#)

Click on Billing, complete all fields, and click review order to process your payment.

Payment Language: Color Assistance: Off

1 2 3

**CREDIT CARD**


Payment Methods Accepted:    

Enter a Card

Credit Card Number

01  2023

CVV Code

Save this card information for future use. 

Card Label

**Billing Information**

NEW BALTIMORE  Michigan

48047

United States

**Total: \$38.29**

[← CART](#) [REVIEW ORDER ▶](#)