

Jacqueline Johnston, Ph.D.
SUPERINTENDENT

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CHIEF FINANCIAL OFFICER

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Tanya L. Nofs
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August 19, 2016

Dear Parents and Guardians,

Please be informed of the Middle School Negative Lunch Balance Policy. This policy will be enforced for the 2016-2017 school year, effective September 6th.

- You are responsible for maintaining a positive balance in your child's lunch account.
- A phone call will be made from the school messenger when the balance is $-\$.01$. Calls are made every Monday and Thursday evening.
- When a student's balance is zero, he/she gets two allowable charges.
- After two charges, the student will be offered an alternative choice—at the discretion of the kitchen manager (bagel w/ cream cheese or cereal plus fruit, vegetable and milk) at a reduced price.
- Students will not be allowed to charge breakfast when there is a negative balance so please communicate with your child if he/she can or cannot purchase breakfast.

If you already have a negative balance, your balance must be taken care of by the first week of school or your child will start receiving an alternate meal.

If you feel that you may qualify for Free or Reduced Meals, I encourage you to obtain a yellow color application at your school office or go to www.lunchapp.com. You can also set up a free lunch account at www.sendmoneytoschool.com to deposit money or view your child's account. You will need their student ID # (from school office) to set up an account.

Please understand that the Food & Nutrition Department knows the effects of the economy. We have resources and help to make sure your child eats every day. Please call if you have questions or concerns.

Sincerely,

Tanya L. Nofs

Supervisor

Food & Nutrition Services

586-783-6550