



2024-2025 External Schools of Choice Guidelines

Unlimited Kindergarten – 5th Grade

February 8 – August 30, 2024

(Complete Applications must be received by 12:00 p.m. on Aug. 30, 2024)

1. Must be a resident of Macomb County.
2. Applications will only be accepted during the above approved dates.
3. Siblings of students who are currently enrolled in L'Anse Creuse through schools of choice will be given priority to attend, based on available space.
4. Once students are accepted, they can remain in L'Anse Creuse until they graduate.
5. Applicant students who have been suspended or ever expelled within the last 2 years will be excluded.
6. Transportation is the responsibility of the family. **All students will need transportation no later than 15 minutes beyond the end of the school day.**

ITEMS TO BE SUBMITTED

All items that apply **MUST** be submitted with the application. *Incomplete packets will not be accepted.*

- External School of Choice Application (separate application for each child)
- COMPLETED** Request for Discipline Records **signed by parent/guardian and signed by current school administrator along with PowerSchool log entries (even if blank) or other print-out of student behavior for previous 2 years.** Kindergarten students **DO NOT** need to complete.
- Two** proofs of residency:
 - Proof of home ownership:
 - Mortgage Statement **or** current property tax statement **or** lease **with parent's name listed on lease***
*** If parent's name is not on lease, must have a Statement of Landlord form signed by apartment manager with parent and student name listed.**
(Parent name **must** match student's birth certificate – additional documentation may be required, i.e., marriage license or divorce decree)

AND

- Any one item listed (MUST be current and dated within 30 days of registration)
Utility bill, cell phone bill, current automobile loan/lease, insurance statement or bank statement.
- Most current IEP if your child is presently receiving any special services (i.e., special education, speech)
- Kindergarten students must complete Kindergarten Selection Form

Applications may be submitted:

By email: kovalsh@lc-ps.org or

In-person appointment: <https://www.lc-ps.org/our-district/schools-of-choice-applications/>

Harry L. Wheeler Community Center & Administrative Offices
Shannon Kovalcik/Student and Information Services
24076 F.V. Pankow Blvd, Clinton Township MI 48036
586.783.6300 ext. 1246

2024-2025 Unlimited External Schools of Choice Application (Section 105)

1 st Choice School	2 nd Choice School
Transitional Kdg: <input type="checkbox"/> Higgins (North End) <input type="checkbox"/> Yacks (South End) <input type="checkbox"/> Graham ● ● ●	Transitional Kdg: <input type="checkbox"/> Higgins (North End) <input type="checkbox"/> Yacks (South End) <input type="checkbox"/> Graham ● ● ●
Traditional Kdg – 5 th Grade: <input type="checkbox"/> Atwood <input type="checkbox"/> Carkenord <input type="checkbox"/> Graham <input type="checkbox"/> Green <input type="checkbox"/> Higgins <input type="checkbox"/> Lobbestael <input type="checkbox"/> South River <input type="checkbox"/> Tenniswood <input type="checkbox"/> Yacks	Traditional Kdg – 5 th Grade: <input type="checkbox"/> Atwood <input type="checkbox"/> Carkenord <input type="checkbox"/> Graham <input type="checkbox"/> Green <input type="checkbox"/> Higgins <input type="checkbox"/> Lobbestael <input type="checkbox"/> South River <input type="checkbox"/> Tenniswood <input type="checkbox"/> Yacks

S T U D E N T	Student Last Name:		Student First Name:	
	Grade enrolled 23-24: _____		Grade for 24-25: _____	
	Birth Date (mm/dd/yy): _____		Age: _____	
	Has student ever been suspended? <input type="checkbox"/> Yes <input type="checkbox"/> No		Has student ever been expelled? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Note: Applicant students suspended within the last 2 years, or ever expelled or convicted of a felony will be excluded.			
	Is your child presently receiving any special services (i.e., special education, speech, etc.)? If yes, we need a copy of the current IEP. <input type="checkbox"/> Yes <input type="checkbox"/> No Services: _____			
In Which School District Do You Reside?		School District Attended in 2023-2024:		

P A R E N T	Parent Last Name:		Parent First Name:	
	Address:		City:	Zip:
	Email Address: _____			
	Phone: _____ <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell		Phone: _____ <input type="checkbox"/> Home <input type="checkbox"/> Work <input type="checkbox"/> Cell	

OTHER CHILDREN. Please list any siblings **CURRENTLY ATTENDING** under Schools of Choice, as checked above.

Last Name:	First Name:	<u>Grade for 2024-2025</u>	School Attending:
		:	
		:	
Last Name:	First Name:	<u>Grade for 2024-2025</u>	School Attending:
		:	
		:	

Please initial

I verify that the above information is accurate and that the student listed has NOT been suspended or expelled anytime during the previous two years from any school.	
I understand that I will be responsible for transporting my child to and from school. Transportation is not provided by L'Anse Creuse. All students will need transportation no later than 15 minutes beyond the end of the school day.	
I certify that the above information is accurate and complete to the best of my knowledge. Further, I understand that if any of the information is found to be incomplete or inaccurate, it could result in the loss of my child's eligibility for acceptance and removal from the L'Anse Creuse Schools of Choice program.	
Signature of Parent/Guardian: _____	Date: _____

**Items to be submitted:
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**

- Completed Application Proof of Residency Most Current IEP (if applicable) Kdg. Selection Form (if applicable)
- Completed Request for Discipline Records signed by parent/guardian and signed by current school administrator along with PowerSchool log entries (even if blank) or other print-out of student behavior for previous 2 years.

Applications may be submitted:
 By Email: kovalsh@lc-ps.org or
 In-person by appointment: <https://www.lc-ps.org/our-district/schools-of-choice-applications/>

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NOTICE OF NONDISCRIMINATION. It is the policy of L'Anse Creuse Public Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent for Human Resources, L'Anse Creuse Public Schools, Harry L. Wheeler Community Center and Administrative Offices, 24076 F. V. Pankow Blvd., Clinton Township, MI 48036, and (586) 783-6300. Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director for Special Education, (586) 783-6300.



Request for Discipline Records

for Schools of Choice Applicants

Student Last Name	Student First Name	Birth Date
Current School	Grade	School Phone Number
Address of Current School		School Fax Number

PARENT/GUARDIAN: Complete this form, sign and date, submit to your student's current school for review and signature. **The completed form is to be returned to L'Anse Creuse Public Schools WITH your application AND MUST INCLUDE THE DISCIPLINE PAGE FROM POWERSCHOOL (EVEN IF BLANK) or OTHER PRINT-OUT OF STUDENT BEHAVIOR.**

Kindergarten Students applying for Schools of Choice DO NOT need to complete this form.

CURRENT ADMINISTRATOR: The student listed above is requesting to enroll in a L'Anse Creuse School. Please review this Request for Discipline below for accuracy. The completed form should be returned to parent, ***along with the page from PowerSchool showing "no log entries" or the listed discipline issue.***

Discipline Record ~ A willful false statement on this affirmation will result in a possible removal from L'Anse Creuse Public Schools	
Has the student had <u>any</u> in school or out of school suspension during the previous two years? If the answer is yes, please attach documentation	<input type="checkbox"/> Yes <input type="checkbox"/> No

Has the student been suspended or expelled from any public or private school in Michigan or any other state, for an offense involving weapons, alcohol or drugs, or for the willful infliction of injury to another person or for any act of violence against persons and/or property committed on school premises, at any school sponsored activity, or on a public or private conveyance providing transportation to and from a school or school sponsored activity? If the answer is yes, please attach documentation and/or explanation on separate sheet of paper	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Statement Concerning Off-Campus Misconduct and/or Conduct Resulting in Long Term Suspension or Expulsion in Other School Districts	
Has the student been convicted of a crime, or are any felony charges pending against the student? If the answer is yes, please attach documentation and/or explanation on separate sheet of paper	<input type="checkbox"/> Yes <input type="checkbox"/> No

Has the student been expelled or received a long-term suspension (more than 10 days) from another school district? If the answer is yes, please attach documentation and/or explanation on separate sheet of paper	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Has the student withdrawn from a school district in lieu of being charged with conduct which may have resulted in expulsion or long-term suspension? If the answer is yes, please attach documentation and/or explanation on separate sheet of paper	<input type="checkbox"/> Yes <input type="checkbox"/> No
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VERIFICATION OF INFORMATION	
<i>I verify the above information to be true and accurate. I request student discipline records be disclosed to L'Anse Creuse Public Schools.</i>	
Parent/Guardian Signature	Date

CURRENT SCHOOL: *If the student has been involved in offenses involving weapons, alcohol, or drugs, or willful infliction of injury to persons and/or act of violence against persons and/or property committed on school premises, at a school-sponsored activity, or on a public or private conveyance providing transportation to or from school or a school-sponsored activity, please forward appropriate documentation.*

According to our records, we can verify that the information provided above by the parent is:	
<input type="checkbox"/> Correct <input type="checkbox"/> Incorrect	
Signature of current District Administrator	Date
Position	Phone
District entry date for student:	District exit date for Student:

Form must be **completed and signed by Parent AND current school Administrator** and must be submitted with School of Choice application along with a printout of student's log entries (even if blank)