

Health Occupations/Health Sciences

Michigan Pathway: Health Sciences

Sample Objective:

Medical Assistant, Medical Office Assistant, Lab Technician, Administration Assistant, Veterinary Assistant, Medical Records.

Ideas for Qualifications:

Technical/Medical Skills:

- Measuring and recording height, weight, temperature, blood pressure
- Posses proper hand washing skills
- Trained in bed making and sterilization techniques
- Able to take patients pulse and respiration
- Able to provide comfort and reassurance for patients
- CPR certified
- Familiar with medical and pharmaceutical terminology
- Knowledge of Body Mechanics
- Formal instruction in Anatomy and Physiology
- Communicate with patients well and able to make good observations
- American Red Cross First Aid Certified
- Knowledge of infection control procedures (universal precautions)
- Foreign Body Airway Obstruction Management (abdominal thrust)
- Range of Motion
- Experience with transferring patients from wheelchairs and beds
- Dental Assistant Skills:
 - Setting up trays
 - Cleaning and setting up rooms
 - Sterilizing instruments
 - X-rays
 - Maintaining and loading anesthetic

Personal Management Skills:

- Strong Communication, leadership, management and problem solving skills
- Able to work with minimal supervision
- Detail oriented, self motivated work style, : proven ability to master new skills quickly
- Motivated and willing to work hard to get the job done
- Get along well with others
- Bi-lingual: English and French
- Computer skills: Microsoft Word, Publisher, PowerPoint and Excel
- Ability to communicate effectively both verbally and non-verbally
- Personable; sensitivity shown to co-workers and clients
- Adaptable to different situations with ability to learn new skills
- Self motivated, detail-oriented with proven task prioritizing skills
- Highly developed work ethic, including exemplary attendance record