



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 17, 2023 – 5:30 P.M.**

The Board of Education of the L'Anse Creuse Public Schools district convened an Organizational Meeting at 5:30 p.m. on Tuesday, January 17, 2023 at the Harry L. Wheeler Community Center and Administrative Offices, located at 27046 F.V. Pankow Boulevard, Clinton Township, Michigan 48036.

**A. Appointment of Secretary Pro Tem**

Mrs. Dubay appointed Mrs. Ross at the Secretary Pro tem.

**B. Call to Order, Pledge of Allegiance, Roll Call**

Mrs. Hilary Dubay, the highest ranking past officer of the Board of Education, called the meeting to order at 5:31 p.m.

Present: Mr. John Da Via  
Mr. Al Doss  
Mrs. Hilary Dubay  
Mrs. Sharon Ross  
Mr. Shane Sellers  
Mrs. Amelia Servial

Absent: Mr. Adam Lipski

Also Present: Mr. Erik Edoff, Superintendent  
Ms. Rochelle Gauthier, Assistant Superintendent for Business and Operations  
Mrs. Nicolette Trask, Executive Assistant to the Superintendent

**C. Approval of Agenda for the Organizational Meeting**

Motion by Mrs. Ross, supported by Mrs. Servial, to approve the January 17, 2023 Organizational Meeting Agenda as presented with the following addition:

Mr. Da Via requested an item be added to the agenda regarding the election of board officers as item E.a. Board Member Opinion.

Yes: All  
No: None  
Motion carried.

**D. Hearing of School District Patrons**

No patrons addressed the Board at this time.

**E. Election of Officers**

**E.a.** Mr. Da Via addressed a concern about holding board officer elections in January. He shared that he feels new board members beginning their term in January do not have enough time or information make informed decisions when electing officers.

**E.1. President**

Mrs. Dubay opened the floor for nominations for the Office of President. The following individuals were nominated for the Office of President:

- Hilary Dubay was nominated for Office of President by Mrs. Servial and supported by Mrs. Ross.
- Sharon Ross was nominated for Office of President by Shane Sellers with no support.
- Shane Sellers nominated himself for Office of President with no support.

Motion by Mrs. Servial, supported by Mrs. Ross, to elect Hilary Dubay for Board President for the 2023-2024 calendar year.

**Roll Call Vote:**

Yes: Servial, Ross, Doss, Da Via, Dubay

No: Sellers

Motion carried.

Mrs. Hilary Dubay assumed the **Office of PRESIDENT** for the 2023-2024 calendar year.

**E.2. Vice President**

Mrs. Dubay opened the floor for nominations for the Office of Vice President. Mr. Adam Lipski was nominated for the Office of Vice President by Mrs. Servial and supported by Mr. Doss.

Motion by Mrs. Servial, supported by Mr. Doss, to elect Adam Lipski for Board Vice President for the 2023-2024 calendar year.

Discussion followed. Mr. Sellers addressed the ability to accept a Board office prior to being nominated. He stated that he objects to the ruling by the chair, and allowing Mr. Lipski to accept the Office of Vice President prior to the meeting, while not in attendance at the meeting.

**Roll Call Vote:**

Yes: Servial, Doss, Dubay, Da Via, Ross

No: Sellers

Motion carried.

Mr. Adam Lipski assumed the **Office of VICE PRESIDENT** for the 2023-2024 calendar year.

**E.3. Secretary**

Mrs. Dubay opened the floor for nominations for the Office of Secretary. Mrs. Sharon Ross was nominated for Office of Secretary by Mrs. Servial and supported by Mr. Da Via.

Motion by Mrs. Servial, supported by Mr. Da Via, to elect Sharon Ross for Board Secretary for the 2023-2024 calendar year.

**Roll Call Vote:**

Yes: Servial, Da Via, Doss, Dubay, Ross

No: Sellers

Motion carried.

Mrs. Sharon Ross assumed the **Office of SECRETARY** for the 2023-2024 calendar year.

**E.4. Treasurer**

Mrs. Dubay opened the floor for nominations for the Office of Treasurer. Mrs. Amelia Servial was nominated by Mrs. Ross and supported by Mr. Doss.

Motion by Mrs. Ross, supported by Mr. Doss, to elect Amelia Servial for Board Treasurer for the 2023-2024 calendar year.

**Roll Call Vote:**

Yes: Ross, Doss, Dubay, Da Via

No: Sellers

Motion carried.

Mrs. Amelia Servial assumed the **Office of TREASURER** for the 2023-2024 calendar year.

**F. Date, Time and Place Set for Holding Regular Meetings/Organizational Meeting**

Motion by Mrs. Ross, supported by Mrs. Servial, that the L'Anse Creuse Public Schools Board of Education meetings will be held the third and fourth Monday of each month. The first meeting will be the Committee of the Whole Meeting and the second meeting of the month will be the Regular Board of Education Meeting. Both Meetings will be held at 6:30 p.m. in the Harry L. Wheeler Community Center and Administrative Offices located at 24076 F.V. Pankow Boulevard, Clinton Township, MI with the following date exceptions:

- Monday, February 27, 2023, Combined Committee of the Whole and Regular Board Meeting
- Monday, July 10, 2023 – Combined Committee of the Whole and Regular Board Meeting
- Monday, August 21, 2023 – Combined Committee of the Whole and Regular Board Meeting
- Monday, December 11, 2023 – Combined Committee of the Whole and Regular Board Meeting
- Tuesday, January 16, 2024 – Board Organizational Meeting – 5:30 p.m.
- Tuesday, January 16, 2024 – Committee of the Whole Board Meeting – 6:30 p.m.

Additional meeting dates approved:

- Monday, February 23, 2023 – Special Meeting for Superintendent's Goals – 6:30 p.m.
- Wednesday, May 31, 2023 – Spring Board Workshop
- Monday, August 28, 2023 – Summer Board Workshop

Yes: All

No: None

Motion carried.

**G. Other Business Office Matters**

**G.1** Motion by Mrs. Ross, supported by Mr. Doss, to approve the four officers of the Board of Education, and the three trustees to be the authorized signatures for checks and legal documents for the L'Anse Creuse School District from February 1, 2023 through January 31, 2024:

- Mrs. Hilary Dubay, President
- Mr. Adam Lipski, Vice President
- Mrs. Sharon Ross, Secretary

Mrs. Amelia Servial, Treasurer  
 Mr. John Da Via, Trustee  
 Mr. Al Doss, Trustee  
 Mr. Shane Sellers, Trustee

Yes: All  
 No: None  
 Motion carried.

**G.2.** Motion by Mrs. Ross, supported by Mrs. Servial, to approve authorized signatures of two board members for release of checks for February 1, 2023 – January 31, 2024.

Yes: All  
 No: None  
 Motion carried.

**G.3.** Motion by Mrs. Servial, supported by Mrs. Ross, to acknowledge the following legal firms for legal services for the 2023 – 2024 calendar year:

Law Firm	Services
Thrun Law Firm	Bond matters, Real Estate, Election matters, Board requests (including Opinions, Open Meeting Acts, Board disputes, Robert Rules of Order), Special Education, Employment matters, Student matters and General Business matters
Clark – Hill	Policy, Employment matters, Student issues and Special Education
Miller Johnson	Employment and Student Matters
Collins & Blaha PC	Employment and Student Matters

For the purposes of Workers Compensation, General Insurance and Adair Law Suit:  
 Keller Thoma – Workers Compensation  
 Plunkett Cooney and Keller Thoma – M.A.I.S.L.  
 Secrest, Wardle, Lynch, Hampton, Truex and Morley, P.C. – Adair Law Suit

Yes: All  
 No: None  
 Motion carried.

**G.4.** Motion by Mrs. Servial, supported by Mr. Doss, to approve and authorize Administration to execute the continued relationship with the following depositories and investment/banking institutions, as stated, at the discretion of the Superintendent:

Depositories	Primary Service
A. Bank of America	Annuity, Direct Deposit, GLP
B. Fifth Third Bank	2010 BABS Checking, Internal, General and Cafeteria Depository
C. JPMorgan Chase	Accounts Payable, Internal Fund, General Fund, Payroll, Purchase Card
D. PFM Asset Management, LLC (MILAF)	Bond Trustee for 2008 Investment
E. UBS	SWAP-Account
F. T.D. Price Bank	SWAP-Account

Investment/Banking	Primary Service
A. Merrill Lynch	Investment Banking
B. PFM Asset Management, LLC (MILAF)	Investment Banking

Discussion followed.

Yes: All  
No: None  
Motion carried.

**G.5.** Motion by Mr. Sellers, supported by Mrs. Servial, to hereby delegate to the administrative staff the authority to handle the actual posting of all notices of Board Meetings in accordance with the provisions of the Open Meetings Act.

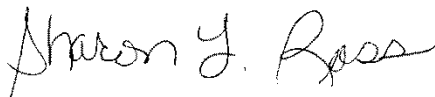
Yes: All  
No: None  
Motion carried.

**H. Adjournment**

Motion by Mrs. Servial, supported by Mr. Sellers, to adjourn the meeting. The meeting was adjourned at 6:09 p.m.

Yes: All  
No: None  
Motion carried.

Respectfully submitted,



SHARON L. ROSS, Secretary  
Board of Education  
SLR:nt