

# Chromebook: Getting Started

## How to power on a Chromebook

- Opening the lid should power on the Chromebook automatically.
- Alternatively, simply press the power button on the top right side of the keyboard.
- If the Chromebook will not power on, it likely needs to be charged.

## How to connect a Chromebook to Wi-Fi

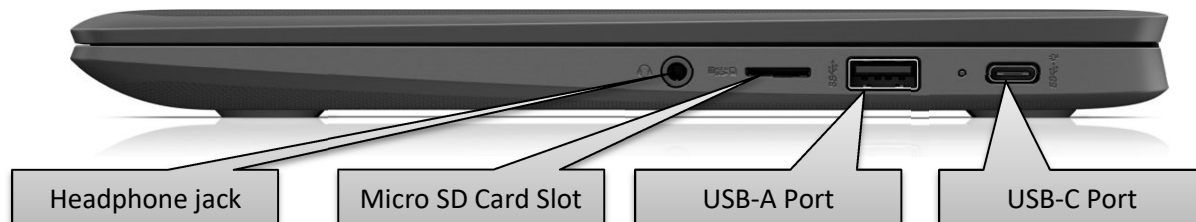
1. Upon turning on the Chromebook, you will be presented with a list of available networks.
2. Click the name of the Wi-Fi network you want to join. Be sure to scroll down if needed.
3. Enter the password for the Wi-Fi network, and then click Connect. If you don't know the password, check the back of your Internet router or contact your Internet service provider.

## How to sign in to a Chromebook or Google Chrome

1. Enter the student's district email address, and then click Next. Their email address consists of their student number plus the first three letters of their last name followed by @lc-ps.org. *Note: students do not have email enabled on their Google Accounts; this is simply their Google Account username.*
2. Enter the student's district Google Account password, and then click Next. Their password is their birthdate starting with the 4-digit year, then 2-digit month, and then 2-digit day (i.e., YYYYMMDD).

## How to charge and maintain a Chromebook

- The Chromebook has a USB-C port on each side that can be used for charging.
- Use the included charger only.
- The protective case should remain on the Chromebook at all times. The case is designed to allow charging and daily use while on the Chromebook.
- Keep the battery between 40% and 80%, which gives it enough charge on a regular basis without overstressing it. If you continually let your Chromebook run out of juice and then charge it up to 100%, you'll shorten the battery's life by making it go through a full cycle each time. Do not leave the Chromebook charging for extended periods once it reaches 100% to prevent damage to the battery.
- To clean your Chromebook use bleach-free disinfecting wipes. A can of compressed air can be used to blow out the keyboard as well.
- Avoid touching the screen with fingers or other items. These Chromebooks do not have touchscreens.

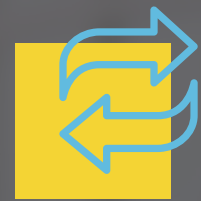


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