



**BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 16, 2024 – 5:30 P.M.**

The Board of Education of the L'Anse Creuse Public Schools district convened an Organizational Meeting at 5:30 p.m. on Tuesday, January 16, 2024 at the Harry L. Wheeler Community Center and Administrative Offices, located at 27046 F.V. Pankow Boulevard, Clinton Township, Michigan 48036.

**A. Appointment of Secretary Pro Tem**

Mrs. Dubay appointed Mrs. Ross as the Secretary Pro tem.

**B. Call to Order, Pledge of Allegiance, Roll Call**

Mrs. Hilary Dubay, the highest ranking past officer of the Board of Education, called the meeting to order at 5:39 p.m.

Present: Mr. John Da Via  
Mr. Al Doss  
Mrs. Hilary Dubay  
Mr. Adam Lipski  
Mrs. Sharon Ross  
Mr. Shane Sellers  
Mrs. Amelia Servial

Also Present: Mr. Erik Edoff, Superintendent  
Ms. Rochelle O'Malley, Assistant Superintendent for Business and Operations  
Mrs. Nicolette Trask, Executive Assistant to the Superintendent

**C. Approval of Agenda for the Organizational Meeting**

Motion by Mr. Sellers, supported by Mrs. Ross, to approve the January 16, 2024 Organizational Meeting Agenda as presented.

Yes: All  
No: None  
Motion carried.

**D. Hearing of School District Patrons**

No patrons addressed the Board at this time.

**E. Election of Officers**

**E.1. President**

Mrs. Dubay opened the floor for nominations for the Office of President. The following individuals were nominated for the Office of President:

- Adam Lipski was nominated for the Office of President by Al Doss and supported by John Da Via.

- Hilary Dubay was nominated for Office of President by Mrs. Servial and supported by Mrs. Ross.

Motion by Mrs. Servial, supported by Ms. Ross to close nominations for the Office of President.

Yes: All  
No: None  
Motion carried.

Motion by Mr. Doss, supported by Mr. Da Via, to election Adam Lipski for Board President for the 2024-2025 calendar year.

**Roll Call Vote:**

Yes: Doss, Da Via, Lipski, Sellers  
No: Dubay, Ross, Servial  
Motion carried.

Motion by Mrs. Servial, supported by Mrs. Ross, to elect Hilary Dubay for Board President for the 2024-2025 calendar year.

**Roll Call Vote:**

Yes: Servial, Ross, Dubay  
No: Sellers, Lipski, Doss Da Via  
Motion failed.

Adam Lipski assumed the **Office of PRESIDENT** for the 2024-2025 calendar year.

**E.2. Vice President**

Mr. Lipski opened the floor for nominations for the Office of Vice President. Mrs. Hilary Dubay was nominated for the Office of Vice President by Mrs. Servial and supported by Mr. Doss.

Motion by Mrs. Servial, supported by Mr. Doss to close nominations.

Yes: All  
No: None  
Motion carried.

Motion by Mrs. Servial, supported by Mr. Doss, to elect Hilary Dubay for Board Vice President for the 2024-2025 calendar year.

**Roll Call Vote:**

Yes: Servial, Doss, Da Via, Dubay, Lipski, Ross  
No: Sellers  
Motion carried.

Mrs. Hilary Dubay assumed the **Office of VICE PRESIDENT** for the 2024-2025 calendar year.

**E.3. Secretary**

Mr. Lipski opened the floor for nominations for the Office of Secretary. Mrs. Sharon Ross was nominated for Office of Secretary by Mrs. Servial and supported by Mr. Doss.

Motion by Mr. Doss, supported by Mrs. Servial, to close nominations for Office of Secretary.

Yes: All  
No: None  
Motion carried.

Motion by Mrs. Dubay, supported by Mr. Doss, to elect Sharon Ross for Board Secretary for the 2024-2025 calendar year.

**Roll Call Vote:**

Yes: Dubay, Doss, Servial, Da Via, Ross, Lipski  
No: Sellers  
Motion carried.

Mrs. Sharon Ross assumed the **Office of SECRETARY** for the 2024-2025 calendar year.

**E.4. Treasurer**

Mr. Lipski opened the floor for nominations for the Office of Treasurer. Mrs. Amelia Servial was nominated by Mr. Da Via and supported by Mrs. Dubay.

Motion by Mr. Da Via, supported by Mrs. Dubay, to elect Amelia Servial for Board Treasurer for the 2024-2025 calendar year.

**Roll Call Vote:**

Yes: Da Via, Dubay, Lipski, Doss, Ross, Servial  
No: Sellers  
Motion carried.

Mrs. Amelia Servial assumed the **Office of TREASURER** or the 2024-2025 calendar year.

**F. Date, Time and Place Set for Holding Regular Meetings/Organizational Meeting**

Motion by Mrs. Servial, supported by Mr. Sellers, that the L'Anse Creuse Public Schools Board of Education meetings will be held the third and fourth Monday of each month. The first meeting will be the Committee of the Whole Meeting and the second meeting of the month will be the Regular Board of Education Meeting. Both Meetings will be held at 6:30 p.m. in the Harry L. Wheeler Community Center and Administrative Offices located at 24076 F.V. Pankow Boulevard, Clinton Township, MI with the following date exceptions:

Wednesday, February 21, 2024, Committee of the Whole Meeting  
Monday, March 18, 2024 – Combined Committee of the Whole and Regular Meeting  
Monday, July 15, 2024 – Combined Committee of the Whole and Regular Board Meeting  
Monday, August 19, 2024 – Combined Committee of the Whole and Regular Board Meeting  
Monday, December 16, 2024 – Combined Committee of the Whole and Regular Board Meeting  
Monday, January 13, 2025 – Board Organizational Meeting – 5:30 p.m.  
Monday, January 13, 2025 – Committee of the Whole Board Meeting – 6:30 p.m.

Additional meeting dates approved:

Thursday, February 8, 2024 – Board Workshop  
May 2024 – Spring Board Workshop  
August 2024 – Summer Board Workshop

Discussion followed. Mr. Doss called the question on debate.

**Roll Call Vote:**

Yes: Dubai, Ross, Sellers  
No: Lipski, Servial, Da Via, Doss  
Motion failed.

Motion by Mr. Doss, supported by Mrs. Servial, to approve the workshop scheduled on February 8, 2024 to take place at 1 Covered Bridge Lane in Frankenmuth Michigan.

Discussion followed. Mr. Sellers requested a legal opinion on holding the February meeting off site.

**Roll Call Vote:**

Yes: Doss, Servial, Ross, Lipski, Dubai, Da Via  
No: Sellers  
Motion carried.

**G. Other Business Office Matters**

**G.1** Motion by Mr. Sellers, supported by Mr. Doss, to approve the four officers of the Board of Education, and the three trustees to be the authorized signatures for checks and legal documents for the L’Anse Creuse School District from February 1, 2024 through January 31, 2025:

Mr. Adam Lipski, President  
Mrs. Hilary Dubai, Vice President  
Mrs. Sharon Ross, Secretary  
Mrs. Amelia Servial, Treasurer  
Mr. Al Doss, Trustee  
Mr. John Da Via, Trustee  
Mr. Shane Sellers, Trustee

Yes: All  
No: None  
Motion carried.

**G.2.** Motion by Mr. Doss, supported by Mr. Sellers, to approve authorized signatures of two board members for release of checks for February 1, 2024 – January 31, 2025.

Discussion followed.

Yes: All  
No: None  
Motion carried.

G.3. Motion by Mr. Doss, supported by Mr. Da Via, to acknowledge the following legal firms for legal services for the 2024 – 2025 calendar year:

Law Firm	Services
Thrun Law Firm	Bond matters, Real Estate, Election matters, Board requests (including Opinions, Open Meeting Acts, Board disputes, Robert Rules of Order), Special Education, Employment matters, Student matters and General Business matters
Clark – Hill	Policy, Employment matters, Student issues and Special Education
Miller Johnson	Employment and Student Matters
Collins & Blaha PC	Employment and Student Matters

For the purposes of Workers Compensation, General Insurance and Adair Law Suit:  
 Keller Thoma – Workers Compensation  
 Plunkett Cooney and Keller Thoma – M.A.I.S.L.  
 Secrest, Wardle, Lynch, Hampton, Truex and Morley, P.C. – Adair Law Suit

Discussion followed.

Yes: All  
 No: None  
 Motion carried.

G.4. Motion by Mrs. Servial, supported by Mrs. Ross, to approve and authorize Administration to execute the continued relationship with the following depositories and investment/banking institutions, as stated, at the discretion of the Superintendent:

Depositories	Primary Service
A. Bank of America	Annuity, Direct Deposit, GLP
B. Fifth Third Bank	2010 BABS Checking, Internal, General and Cafeteria Depository
C. JPMorgan Chase	Accounts Payable, Internal Fund, General Fund, Payroll, Purchase Card
D. UMB	Paying Agent 2023 Bond
E. US Bank	Escrow Agent 2023 Bond

Investment/Banking	Primary Service
A. Merrill Lynch	Investment Banking
B. PFM Asset Management, LLC (MILAF)	Investment Banking & Bond Trustee for 2008
C. JP Morgan Chase	Investment Banking

Discussion followed.

Yes: All  
 No: None  
 Motion carried.

G.5. Motion by Mrs. Servial, supported by Mrs. Ross, to hereby delegate to the administrative staff the authority to handle the actual posting of all notices of Board Meetings in accordance with the provisions of the Open Meetings Act.

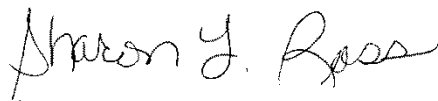
Yes: All  
No: None  
Motion carried.

**H. Adjournment**

Motion by Mr. Sellers, supported by Mrs. Ross, to adjourn the meeting. The meeting was adjourned at 6:22 p.m.

Yes: All  
No: None  
Motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Ross". The signature is written in black ink and is positioned above the printed name.

Sharon L. Ross, Secretary  
Board of Education  
SLR:nt