SCHOOOLOGY FOR STUDENTS

Schoology Login Information

1 Go to: https://www.lc-ps.org/for-students/

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3

Sign in with your district email and password.

Click on "Schoology"

Get the app:

MOBILE VERSION ACCESS

GET IT ON Google Play | Download on the App Store

1. Search for Schoology
2. Choose "Log in through your School" and search for L'Anse Creuse Public Schools.

 *Be sure to Choose the district, not your individual school

3. Sign in using your district email address and password.

*You **cannot** log-in through www.schoology.com, it will not be able to connect to your district account.

Schoology Basics

① Recent Activity- Here you will find the most recent updated from any of your courses or groups. The most recent updates will be at the top of the page.

② Course Dashboard- Here you will find the courses that you are enrolled in. You will see a card-based menu of your classes, click to enter the course.

Schoology Basics

3   **Home** – Click the Schoology logo to come back to the Home Screen.

4   **Courses** – Click courses to see a card-based menu of the courses you are enrolled in.

5   **Groups** – Click groups to see a card-based menu of the groups you are enrolled in.

6   **Resources** – Click resources to view your resource center with anything you have saved.

7   **Grades** – Click grades to view a grade report for each of your courses as well as attendance.

More info. from Schoology: https://support.schoology.com/hc/en-us/articles/201001203-Home-Page-Students-

Notifications in Schoology

Click on **your name** in the upper right, click on **Settings**, then **Notifications tab**. You can customize what you get an email for and opt in to receive text messages.

Account

| Account Settings | **Notifications** | Privacy Settings | Recycle Bin |

Notifications

Schoology sends you notifications when actions occur that involve you. You can select which notifications you would like to receive.

Turn Off All Notifications

Academic	✉ Email
Course update posted	On ▾
Course comments on updates, assignments, or discussions	Off ▾
Comments on my posts	On ▾
Course content created	Off ▾
Course materials overdue	Off ▾

📱 Send notifications to your phone via text message

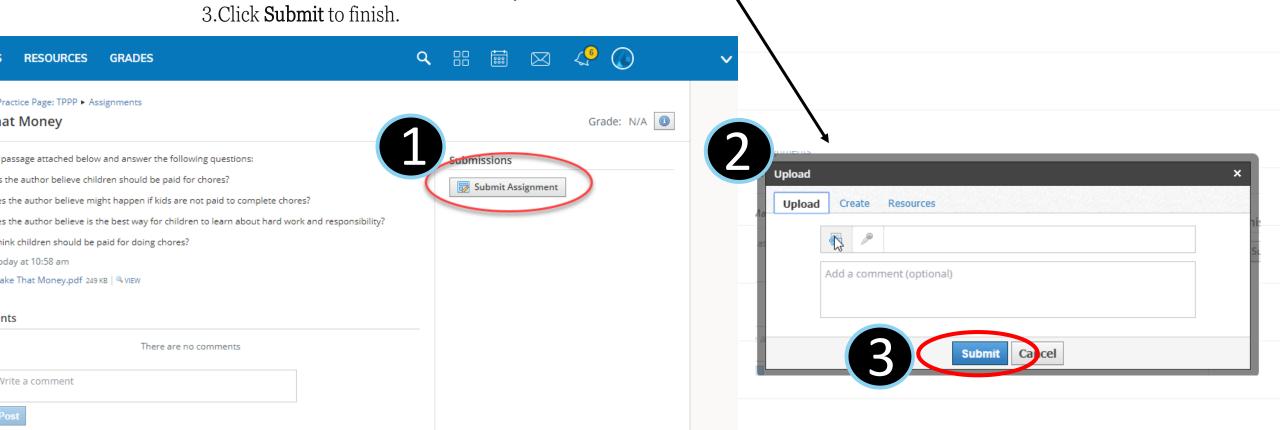| **School Groups**	✉ Email
Group update posted	On ▾
Group comments on updates or discussions	Off ▾
Comments on my posts	On ▾
User joins your group	On ▾

Submitting an Assignment

Each assignment may require you to make a submission. Once you've made a submission, the instructor can view the assignment, provide feedback, and upload a file back to you.

To submit a file to an assignment, follow these steps:

1. In the Assignment click **Submit Assignment**.
2. Select one of these options:
    1. **Upload**: Select a file from your computer or record audio/video
    2. **Create**: Create a document on the web using the text editor.
    3. **Resources**: Select a file from your Resources
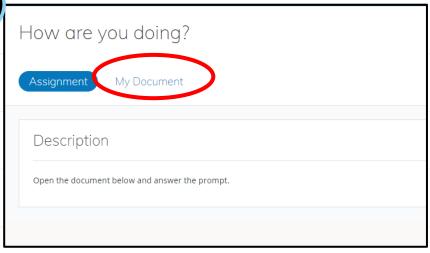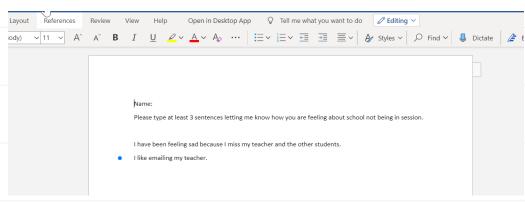3. Click **Submit** to finish.

Submitting an Assignment with OneDrive

Teachers can also upload an editable document to assignments that will connect with the student's Microsoft account.
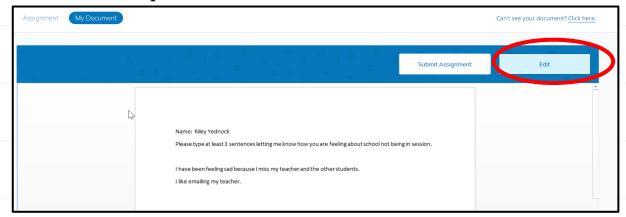
1 Click on **My Document**

How are you doing?

Assignment | My Document

Description

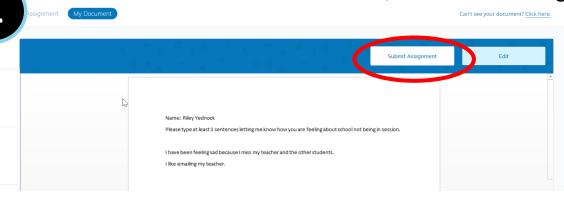Open the document below and answer the prompt.

2 Choose **Edit**. The document will open in Word Online in a new browser window. A copy of the document is saved in your OneDrive and will auto-save any changes.
**You might have to launch the app and sign in with your email address and password the first time.
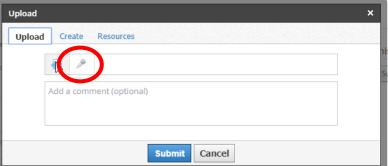
Assignment | My Document | Can't see your document? Click here.

Submit Assignment | Edit

Name: Riley Yednock

Please type at least 3 sentences letting me know how you are feeling about school not being in session.

I have been feeling sad because I miss my teacher and the other students.

I like emailing my teacher.

3 When you are done editing you can close the document and refresh the Schoology page.

Layout | References | Review | View | Help | Open in Desktop App | Tell me what you want to do | Editing

(Body) | 11 | A˄ A˅ | B I U | Styles | Find | Dictate

Name:
Please type at least 3 sentences letting me know how you are feeling about school not being in session.

I have been feeling sad because I miss my teacher and the other students.
• I like emailing my teacher.

4 Your edited document will show below, click **Submit Assignment**.

Assignment | My Document | Can't see your document? Click here.

Submit Assignment | Edit

Name: Riley Yednock

Please type at least 3 sentences letting me know how you are feeling about school not being in session.

I have been feeling sad because I miss my teacher and the other students.
I like emailing my teacher.

Submitting Audio/Video Responses to Assignments in a Web Browser

1 Click **Submit Assignment** and click on the microphone
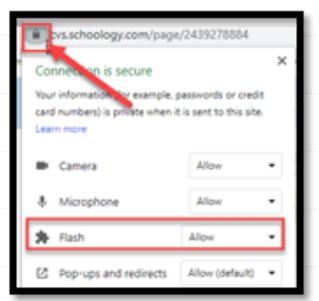
2 Select Audio Only or Audio and Video.

3 You may receive a Flash error. You will need to enable Flash in Chrome. Click the lock icon at the left side of the address bar, then Allow Flash.
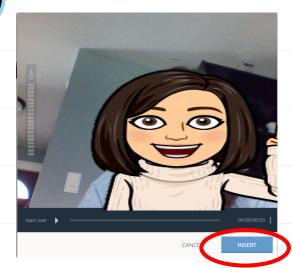
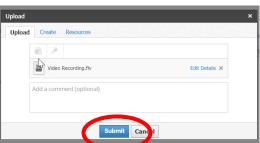**4** Click to Allow Access to your webcam and microphone. NOTE: you may also need to allow webcam and microphone at the top left corner of Chrome.

5 Record and then **Insert**

6 Video will attach and hit **Submit!**

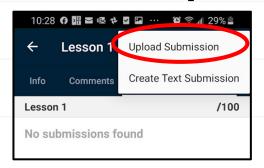# Submitting Video Responses to Assignments in the App

1 Click on the assignment, click on "**Grades/Submissions**"

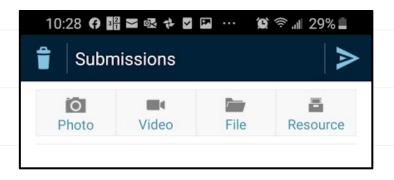**2** Hit the "**+**" and Click on "**Upload Submission**"

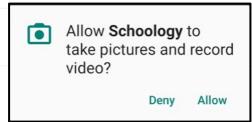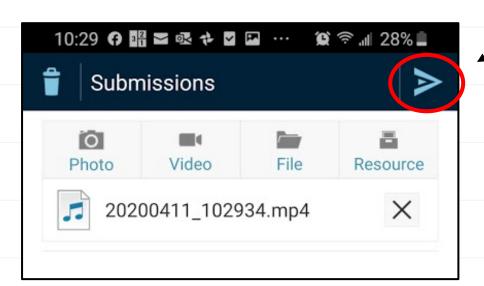**3** Choose **Video** and Allow Schoology to access your camera.

4 Record your response, it will show the completed file below.

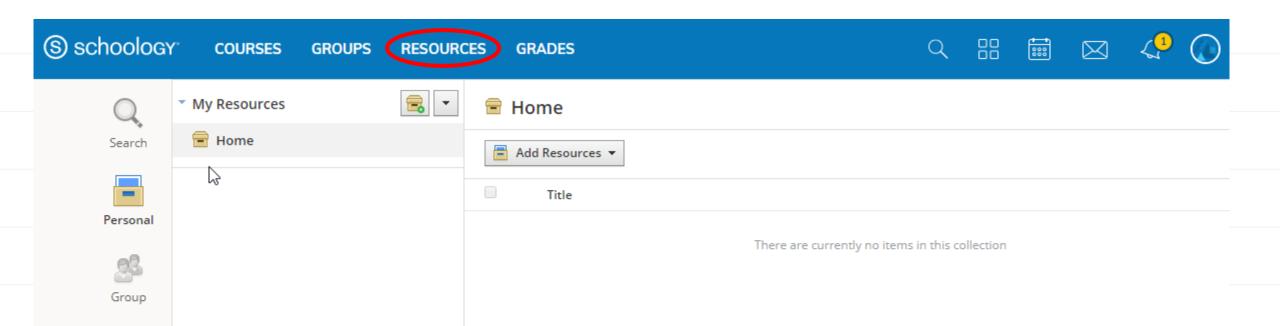**5** Hit the **Submit Symbol!**

Personal Resources

Personal Resources

My Resources is your own personal library of documents that you create in Schoology or download from other sites. It's easy to organize, create, and copy/move your resources right from the **My Resources** page. Saving your documents in this personal library enables you to access them for years to come and use them in any courses you take in the future.

To view your resources, click **Resources** at the top of Schoology.
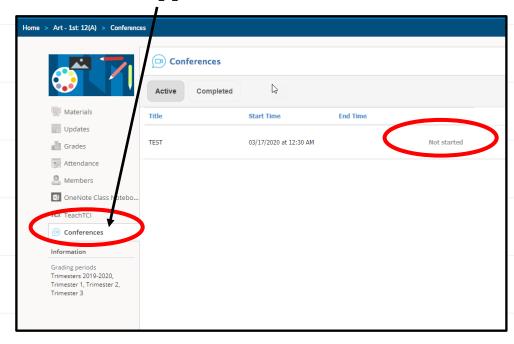
Conferences: Student View

Schoology Conferences provides real-time sharing of audio, video, slides, chat, and screen.

Click on title to join once the teacher starts the meeting

Click on the app in the side menu!